

Scottish Episcopal Church Finance Schedule for year ending in 2018

Diocese of _____

Charge _____

Year Ending _____
(Please state if accounting period not 12 months)

Please read the accompanying *Quota: a Guide for Charges and Dioceses* for more information regarding Quota and the principles underlying its calculation before completing the schedule.

A Calculation of Quota Assessable Income (Province)

1 Total Income from all sources and funds £ _____ **A1**
(Gross income in the accounting period - as reported to OSCR on Annual Return)

2 Requested sums to be excluded from Quota Assessable Income
Please insert details of sums to be considered as possible exclusions from Quota Assessable Income.
For sums to be listed below they must be included in Total Income at A1 above

a Grants received from Province / diocese	£
1 Stipend support / "augmentation" / travel grant etc	
2 Building grants	£
b Restoration / building project income (not routine repairs)	
1 Grants	£
2 Specific donations / appeals	£
c Insurance Claims	£
d Contribution to shared costs received	£
1 From other charges in Group (eg shared clergy / rectory expenses)	
2 From clergy etc (eg rectory phone expenses etc)	£
e Proceeds (profit) from the sale of fixed assets (property) and investments etc	£
f Legacies (<i>total of legacies listed at C4</i>)	£
g Reasonable expenses associated with commercial letting or trading income <i>Please provide a schedule of any additional costs incurred in order to earn commercial letting or trading income (such as heat / light / cleaning). This sum should be less than any commercial letting / trading income earned.</i>	£
h Sums collected for and paid to third parties <i>If there have been specific collections in the year for charities or other third parties which are included as both income and expenditure in the accounts please include the income here.</i>	£
i Other requested exclusions <i>If you consider that other categories of income should be excluded please list them separately and attach a written request explaining the nature of the income and why you consider that it should be excluded for your diocese to consider. It would be of assistance if information could also be provided detailing where such sums appear in the accounts.</i>	£

Total exclusions (sum of A2a to A2i) £ _____ **A2**

A3 Provincial Quota Assessable Income (A1-A2) £ _____ **A3**

B Calculation of Quota assessable income (Diocese)

[Diocese to insert further information required that is specific to diocesan quota allocation.]

C Congregational giving statistics

Please provide analysis of congregational giving.

All income detailed here should also have been included in A1

Income to be included here may have been part of the quota exclusions at A2

1 Regular Congregational giving

a	Pledged (all pledged giving - but excluding tax reclaimed see 3 below)	£	C1a
b	Open Offering	£	C1b
		£	C1

2 Other Congregational giving

	Special Appeals / Donations / Fundraising for congregational funds (including Gift Days)	£	C2
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3 Tax reclaimed

	Total tax reclaimed on all gifts / donations (in either 1 or 2 above)	£	C3
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4 Legacies

Please list all legacies received in year (use continuation sheet if required)

£

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Provincial Quota

The Province receives about £740,000 Quota each year - about 30% of its total income. (The bulk of its income being investment income.) In addition to funding the costs of the General Synod Office Provincial Income is used to fund a variety of mission and ministry programmes. A significant element of provincial expenditure is the provision of grants to the dioceses and charges of the Scottish Episcopal Church and the funding of the Scottish Episcopal Institute which is responsible for the training of all those entering authorised ministry within the Scottish Episcopal Church. Further details of provincial income and expenditure is provided in the General Synod Annual Report (the "Blue Book") which is available from the SEC website.

The 2017 Annual Report can be found at:

<http://www.scotland.anglican.org/wp-content/uploads/35th-Annual-Report-and-Accounts-for-the-year-ended-31-December-2017.pdf>
